



STATE OF CALIFORNIA  
FAIR POLITICAL PRACTICES COMMISSION  
1102 Q Street • Suite 3000 • Sacramento, CA 95811  
(916) 322-5660 • Fax (916) 322-0886

## MEMORANDUM

**To:** Interested Persons

**From:** Deborah Hanepin, Manager, Education Program, Legal Division

**Date:** October 16, 2019

**Subject:** Updated Lobbying Disclosure Information Manual

The Lobbying Disclosure Information Manual is being revised to reflect the 2019-2020 gift limit as well as other minor non-substantive changes.

Staff plans to present the manuals for approval at the November 21, 2019 Commission meeting. An Interested Persons meeting will not be held but staff strongly encourages persons to submit comments and suggestions in writing to [ghanepin@fppc.ca.gov](mailto:ghanepin@fppc.ca.gov) by November 12.